

BULLETIN

Industrial Relations



Reference No: NSW-VIC Borders/bc-07-2020

Date issued: 07/07/2020

NSW/Victorian Border Closures Application for a Covid-19 border declaration permit to travel for essential work and business purposes

The NSW-Victoria border will close at 12.01am tonight (8 July 2020).

A travel ban is already in place for many residents of Melbourne. In order to travel across the border for essential work permits will be available through the Service NSW website, regardless of whether the applicant is from NSW. There has been significant work to establish the permit system and it is anticipated that it will be live today. More information, including details on how to apply for a permit visit: [Service NSW Application for a Covid-19 border declaration permit.](#)

It is important to also note that:

- the plan will be assisted with hundreds of officers and between 350 & 500 Australian Defence Force (ADF) personnel to help NSW Police manage the operation as well as drones to police the two states' 55 border crossings
- the XPT service between Sydney and Melbourne (regional train) will stop when the border closes, and other interstate public transport services are under review.

VACC has also developed a 'Confirmation of Employment' proforma letter which may also be used. This, together with the Services NSW Covid-19 border declaration permit will assist you and your employees to cross the border for essential work and business purposes. The border declaration permit is mandatory to cross the border. This letter however is not a requirement by the government but may be helpful. The proforma is attached to this bulletin.

If you have any further queries, please do not hesitate to contact VACC IR on (03) 9829 1123.

Yours sincerely

W J Chesterman

Manager

Industrial Relations & OHSE Department

VACC

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INSERT COMPANY LETTERHEAD

[Insert date] 2020

NSW / VICTORIAN BORDER CLOSURES Confirmation of employment and the need to travel for essential work and business purposes

I, [insert name and job title], of [insert business name] of [insert business address] in the state of NSW/Victoria (referred to in this letter as the “Company”) confirm that [insert employee’s name] of [insert employee’s residential address] is an employee of the Company.

As Mr/Ms [insert employee’s last name] lives in NSW/Victoria, he/she is required to cross the NSW/ Victorian border daily for essential work and business purposes.

Should you wish to verify the content of this statement, please contact the undersigned on [insert phone number of the employer].

Yours sincerely

[insert name]

[insert title]